

# SANDIP K PHANSE

## Manager (ERP and IT)

Results-driven IT leader with over 12 years of progressive experience in ERP systems, IT infrastructure, and project management, offering strong business acumen and a proven track record of aligning technology with strategic business goals. Demonstrates a deep understanding of engineering and manufacturing industries, having successfully led and implemented ERP solutions that enhanced operational efficiency, optimized processes, and supported business growth.

## Contact

### Phone

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### E-mail

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## Core Competencies

Operation & Execution Strategy.  
ERP Management.  
IT Support & Administration.  
ERP Implementation & Training.  
Requirement Gathering.  
ERP Training & Documentation.  
Report Development  
Business Process Reengineering  
ERP Project Management.  
Expertise in Project-based Industry  
And manufacturing domain  
IT Infrastructure Support.  
Digital Transformation  
Backup & Recovery Strategy. SQL  
Database Management. Team  
Management.

## Education

**Diploma in Computer Science & Engineering** | MSBTE, Pravara Polytechnic, Pravara Nagar, Maharashtra | 2006 – 2010

**HSC** | MP Junior Collage Dadh, Rahata | 2005 – 2006

**SSC** | Pravara High School, Sangamner | 2004

## Enhancements

**Advanced Excel & Microsoft Office Specialist Course** from Laqshya Institute of Skill training Thane in 2021

## Profile Summary

Insightful managing business consultant with 12+ years' robust experience with deep expertise in ERP Implementation, Digital Transformation, Change Management, Application Management, IT Infrastructure Planning & Management, IT & ERP Support, ERP Project Management, and Cost-Effective Infrastructure Development to meet customers' business requirements.

Proven track record of Application Management, Application Rationalization Strategy and Planning, and Infrastructure Support including Database & Application Monitoring/Network Monitoring, ERP Practice, and Program/Project management

Highly skilled in implementing End to End ERP Administration for medium to large-scale industries, backed by extensive understanding of ERP strategy, implementation, and up-gradation as per business requirements

## Work Experience

### 4MANN GROUP, Andheri, Mumbai | Manager (ERP & IT System) Aug 2024 – Till date (Web - [www.4manngroup.com](http://www.4manngroup.com))

IT Infrastructure Management (Hardware, Networking, Security), ERP Implementation, **SAP B1 HANA** ERP project implementation (**for the manufacturing & mining industry**), all ERP Modules, EDP, IT, ERP Training, IT Asset Management, IT Procurement, Vendor Management, Technical Support, end-to-end IT, ERP Support. 300+ ERP Users. Multilocations.

### A-1 Fence Products, India and Middle East | Assistant Manager (ERP) Jan 2022 – Aug-2024 (Web - [www.a-1fenceproducts.com](http://www.a-1fenceproducts.com))

#### Role and Responsibilities-

#### ERP Implementation & End-to-end Digital Transformation- (Sofgen ERP)

Perform as counselor and coach for ERP solution implementation. Update and manage the ERP system to ensure it provides the company with proper business solutions and accurate results. Develop reports / MIS as per business requirements. Business Leading applications projects on techno-functional requirements Resolve issues and ensure smooth running operations of existing applications  
Train and build capability of Key users. Create and maintain comprehensive ERP documentation. Design SOP for ERP users.  
Training to end users for all modules. Coordinating with ERP Users to solve their query. Providing functional support to all departments. Provide Technical support to the end customer for any software-related issues. Patch Testing, deploying patches, Developing new reports / MIS as per business/end ERP user requirements.

Pursuing **online BCA in DBMS** and Cloud Computing from GLA University Delhi (Second Year)

## Achievements

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Implemented **N-way ERP** for RMC-Road Construction-Crusher Plant. (**Freelancing**),

Implemented **Strategic ERP** for Wind and Solar Energy sector. (**Freelancing**),

## Initial Career Glimpse

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**Aegis Global Limited, Pune** | Technical Associate | July 2010 – Feb 2012

## Personal Snippet

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**Date of Birth:** 18<sup>th</sup> July 1989

**Language-** English, Marathi, Hindi

**Languages Known:** English, Hindi, Marathi.

**Nationality:** Indian

**Residential Address:** Flat No-C507, National Garden Soc. Takka, **Panvel, Navi Mumbai**

**Permanent Address:** At Post – Pimpri Louki Taluka **Sangamner** Dist. A. Nagar (M.S) 413738

## IT Infrastructure Management-

Plan, Organize, Control & evaluate IT and Electronic Data Operations Design, develop, implement, and coordinate IT systems, policies, and procedures to ensure data security, network access, backup systems, and antivirus administration. Identify problematic areas and implement strategic solutions on time.

Service Management, IT Operation & Administration. Email Management. Window Server Administration.

IT-Hardware, IT-Software, IT-Networking IT-Software support for end users. Monitoring of call logs & escalation. ISTM Ticketing Handling for IT, ERP, etc.

## Database Management –

Good Command of Microsoft SQL Database. Microsoft Office, Excel, Google Sheets, Google Workspace, SQL Query Writing/Handling, Database Backup-Restore. Store Procedure, SQL Server Administration. Extract Data from the Database and prepare reports for management or the MIS Team. Database Security management etc.

**WTE Infra Projects Pvt. Ltd., Chakan, Pune** | **ERP & IT Administrator** | **Apr 2018 – Dec 2021** (Web - [www.wteinfra.com](http://www.wteinfra.com))

## Role and Responsibilities- ( PC-Soft ERP)

Implemented customized ERP-MRP, QMS, CRM, Finance-ERP, HRMS & Payroll. Introduced barcode-based Production Management System in ERP, Process Control, Daily MIS Reporting, New Report Development, etc.

Incorporated business processes via System, End User Training, Root Analysis, Problem Solving, Database Backup, Utilities, etc.

Tracked SQL Server Management, MS-Access, and ISTM Documentation for IT Infra Management, IIS Deployment, and SQL Query Handling

Defined and implemented IT and Security Policy, IT Procurement, IT Hardware, IT Networking, IT Software, and related issues

Imparted end-to-end IT solutions to the end user

Managed multiple software implementation projects with effective priorities Implemented systems for every department via applications. Strived towards Digitization and paperless work.

**Okay Fern Precision Castings Pvt. Ltd., Nashik** | **Senior IT Executive (EDP, ERP)** | **Feb 2012 – March 2018** (Web - [www.okayfern.co.in](http://www.okayfern.co.in))

## Role and Responsibilities- (Etengine ERP)

Offered end-to-end IT solutions to the end-users Supported LANs, WANs, network segments, internet, and intranet systems

Rendered technical support and used system design for proper components work, and troubleshoot problems reported by users Provided for future upgrades

Implemented new projects like ERP, financial accounting software, and embedded software for manufacturing companies.

Maintained photocopy machines, scanners, CCTV, touch screen DLP projectors, fax machines, PSC printers, laser printers, and dot matrix printers, at

Handled all kinds of OS like MS Office apps, Outlook, digital marketing creativity works, and email C-panel